

# Rotary Clubs of Carroll County Present the 2017

Sat. Oct. 7, 12-8  
Sun, Oct. 8, 12-6  
Danele Shipley  
Memorial Arena  
706 Agriculture Center Drive  
Westminster, MD 21157



Brought to you by the  
following Carroll County  
Rotary Clubs:  
Bonds Meadow  
Mount Airy  
Sykesville-South Carroll  
Westminster

## Vendor Registration Form

**\$200 – Earlybird** - register and submit payment by 07/31/2016

**\$250 – Standard** – register and submit payment after 07/31/2016

All Vendors are requested to donate a silent auction item valued at \$50

NAME OF BUSINESS: \_\_\_\_\_

NAME OF PRIMARY CONTACT: \_\_\_\_\_

TITLE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

Silent Auction Item: \_\_\_\_\_

WHAT WILL YOUR VENDOR BOOTH OFFER: (CIRCLE ALL THAT APPLY)

**APPAREL & ACCESSORIES**

**ARTS & CRAFTS**

**PRODUCTS & HOUSEWARES**

**HEALTH & BEAUTY**

**NON-PEPSI AND NON-ALCOHOLIC DRINKS\***

**OTHER:** \_\_\_\_\_

IF YOU ARE OFFERING BEVERAGES OR FOODS, PLEASE TELL US WHAT YOU WILL OFFER:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Danele Shipley Memorial Arena has an exclusive vendor agreement with Pepsi of Frederick. Only Pepsi of Frederick may offer Pepsi products.

## Vendor Registration Form continued

WHAT ARE YOUR VENDOR BOOTH NEEDS: (CIRCLE ALL THAT APPLY AND INDICATE QUANTITY)

**8 FT TABLES**

QUANTITY: \_\_\_\_\_

**CHAIRS**

QUANTITY: \_\_\_\_\_

\_\_\_ **ACCESS TO ELECTRICAL OUTLET**

\_\_\_ **ACCESS TO WATER HOOK-UP**

### VENDOR REQUIREMENTS & BENEFITS:

1. CANCELLATION AND RETURN OF REGISTRATION FEE WILL BE HONORED THROUGH AUGUST 1, 2017 IF SPACE IS RE-SOLD
2. IF REGISTERED BY AUGUST 1, 2017 YOUR COMPANY WILL BE LISTED ON OUR WEBSITE
3. VENDOR BOOTH MUST BE MANNED AT ALL TIMES
4. VENDOR IS RESPONSIBLE FOR PROVIDING ALL OTHER SUPPLIES
5. VENDOR IS RESPONSIBLE FOR PROVIDING THEIR OWN STAFF/VOLUNTEER SUPPORT
6. VENDOR MUST COMMIT TO DURATION OF EVENT (VENDOR BOOTH ONLY)
7. VENDOR MUST SUBMIT REGISTRATION FORM AND \$200.00 FEE NO LATER THAN SEPTEMBER 1, 2017
8. VENDOR MUST SUPPLY A PRODUCT OR GIFT CARD VALUED AT \$50.00 OR HIGHER FOR SILENT AUCTION (VENDOR BOOTH ONLY)
9. VENDOR WILL RECEIVE 5 COMPLIMENTARY TICKETS TO EVENT
10. VENDOR MUST SUBMIT CARROLL COUNTY FOOD PERMIT BY SEPTEMBER 20, 2017
11. VENDOR WILL RECEIVE LISTING ON ONLINE AND PRINTED MARKETING MATERIALS

### ALL VENDOR SET-UP & BREAK DOWN REQUIREMENTS:

1. ALL VENDOR SPACES ARE 10X10
2. VENDOR MUST PARK IN DESIGNATED LOT
3. VENDOR WILL HAVE ACCESS TO SHIPLEY ARENA ON OCTOBER 6, 2017 BEGINNING AT 2 PM
4. VENDOR BOOTH MUST CLEAR SHIPLEY ARENA ON OCTOBER 8, 2016 BY 8 PM

└ Check Included (please make checks out to Sykesville Rotary Foundation. Specify "Oktoberfest" in Memo Line.)

### VENDOR PAYMENT:

**Credit Card** (please circle one): VISA / DISCOVER / MASTERCARD / AMEX

**Name on Card:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_ **CCV:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

[carrollrotaryoktoberfest@gmail.com](mailto:carrollrotaryoktoberfest@gmail.com)

Sykesville-South Carroll Rotary Club, PO Box 1213 Sykesville, MD 21784

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