

Rotary Clubs of Carroll County Present the 2015

Sat. Oct. 3, 12-8
Sun, Oct. 4, 12-6
Danele Shipley
Memorial Arena
706 Agriculture Center Drive
Westminster, MD 21157



Brought to you by the
following Carroll County
Rotary Clubs:
Bonds Meadow
Mount Airy
Sykesville-South Carroll
Westminster

Vendor Registration Form

\$175 – Earlybird - register and submit payment by 07/30/2015

\$200 – Standard – register and submit payment after 07/30/2015

All Vendors are requested to donate a silent auction item valued at \$50

NAME OF BUSINESS: _____

NAME OF PRIMARY CONTACT: _____

TITLE: _____

MAILING ADDRESS: _____

TELEPHONE: _____

E-MAIL: _____

Silent Auction Item: _____

WHAT WILL YOUR VENDOR BOOTH OFFER: (CIRCLE ALL THAT APPLY)

APPAREL & ACCESSORIES

ARTS & CRAFTS

PRODUCTS & HOUSEWARES

HEALTH & BEAUTY

NON-PEPSI AND NON-ALCOHOLIC DRINKS*

OTHER: _____

IF YOU ARE OFFERING BEVERAGES OR FOODS, PLEASE TELL US WHAT YOU WILL OFFER:

*Danele Shipley Memorial Arena has an exclusive vendor agreement with Pepsi of Frederick. Only Pepsi of Frederick may offer Pepsi products.

Vendor Registration Form continued

WHAT ARE YOUR VENDOR BOOTH NEEDS: (CIRCLE ALL THAT APPLY AND INDICATE QUANTITY)

8 FT TABLES

QUANTITY: _____

CHAIRS

QUANTITY: _____

___ **ACCESS TO ELETRICAL OUTLET**

___ **ACCESS TO WATER HOOK-UP**

VENDOR REQUIREMENTS & BENEFITS:

1. CANCELLATION AND RETURN OF REGISTRATION FEE WILL BE HONORED THROUGH AUGUST 1, 2014 IF SPACE IS RE-SOLD
2. IF REGISTERED BY AUGUST 1, 2015 YOUR COMPANY WILL BE LISTED ON OUR WEBSITE
3. VENDOR BOOTH MUST BE MANNED AT ALL TIMES
4. VENDOR IS RESPONSIBLE FOR PROVIDING ALL OTHER SUPPLIES
5. VENDOR IS RESPONSIBLE FOR PROVIDING THEIR OWN STAFF/VOLUNTEER SUPPORT
6. VENDOR MUST COMMIT TO DURATION OF EVENT (VENDOR BOOTH ONLY)
7. VENDOR MUST SUBMIT REGISTRATION FORM AND \$200.00 FEE NO LATER THAN SEPTEMBER 1, 2015
8. VENDOR MUST SUPPLY A PRODUCT OR GIFT CARD VALUED AT \$50.00 OR HIGHER FOR SILENT AUCTION (VENDOR BOOTH ONLY)
9. VENDOR WILL RECEIVE 5 COMPLIMENTRY TICKETS TO EVENT
10. VENDOR MUST SUBMIT CARROLL COUNTY FOOD PERMIT BY SEPTEMBER 20, 2015
11. VENDOR WILL RECEIVE LISTING ON ONLINE AND PRINTED MARKETING MATERIALS

ALL VENDOR SET-UP & BREAK DOWN REQUIREMENTS:

1. ALL VENDOR SPACES ARE 10X10
2. VENDOR MUST PARK IN DESIGNATED LOT
3. VENDOR WILL HAVE ACCESS TO SHIPLEY ARENA ON OCTOBER 3, 2015 BEGINNING AT 8 AM
4. VENDOR BOOTH MUST CLEAR SHIPLEY ARENA ON OCTOBER 5, 2015 BY 8 PM

Check Included (please make checks out to Sykesville Rotary Foundation. Specify "Oktoberfest" in Memo Line.)

VENDOR PAYMENT:

Credit Card (please circle one): VISA / DISCOVER / MASTERCARD / AMEX

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____ **CCV:** _____

Signature: _____

carrollrotaryoktoberfest@gmail.com

Sykesville-South Carroll Rotary Club, PO Box 1213 Sykesville, MD 21784

Phone: 443-244-7799 Fax: 443-276-6814